

**TOWN OF JUPITER POLICE OFFICERS' RETIREMENT FUND
MINUTES OF MEETING HELD
JULY 28, 2008**

Chairperson Nick Scopelitis called the meeting to order at 1:00 P.M. at the Town Council Chambers, Jupiter, Florida. Those persons present were:

TRUSTEES

Frank Barella
Nick Scopelitis
Michael Lilienfeld

OTHERS

Bob Sugarman, Sugarman & Susskind P.A.
Nick Schiess, Pension Resource Center
Chad Little, Freiman Little Actuaries, LLC
Burgess Chambers, Burgess Chambers & Associates
Cheryl Grieve & Michael Simmons, Town of Jupiter
Jackie Wehmeyer & Ann Lyons, Town of Jupiter

PUBLIC COMMENTS

Chairman Nick Scopelitis invited those present to address the Board with public comments. There were no public comments.

TRUSTEE ELECTIONS & APPOINTMENT OF 5th TRUSTEE

It was noted that an election had been conducted for the office of Trustee for the member seat held by James Feeney and the election was won by a majority vote by Michael Lilienfeld. The appointment of the 5th Trustee was tabled until the next meeting.

INVESTMENT MANAGER SEARCH

Burgess Chambers appeared before the Board on behalf of Burgess Chambers and Associates to provide the results of an investment manager search for a replacement fixed income manager. He provided and reviewed in great detail an analysis of the historical performance, risk measurements, fees, and other statistics of the semi-finalists of the search. He advised that CS McKee and Atlanta Capital Management would consent to agreements favorable to the Plan. A Trustee expressed concerns that CS McKee also managed an international fund product for the Plan and Mr. Chambers assured the Board that a completely separate team managed the fixed income product. After a lengthy and careful discussion, the Trustees selected finalists CS McKee and JK Milne Capital Management to be interviewed at the next meeting.

ACTUARY REPORT

Chad Little appeared before the Board to present the 2007 Actuarial Valuation results. He reported that the Valuation was prepared with the entry age normal funding method, 7.50% investment return assumption, and other revised actuarial assumptions adopted by the Board at the last meeting. Mr. Little reported that the total required contribution as a percent of payroll for the 2009 fiscal year is 43.08% versus 41.10% for the previous year with the increase attributable to lowering the investment return assumption which was

offset by lower than expected payroll increases and higher than expected investment returns. The Town's contributions for the 2009 fiscal year are the amount of \$2,932,853 versus \$2,651,307 from the previous year. Mr. Little reviewed in great detail the plan experience and other factors used to develop the costing of the Plan. He reported that the Chapter 175 reserve account should contain over \$1M for future benefit improvements after the receipt of the annual distribution this year. Frank Barella made a motion to adopt the 2007 Actuarial Valuation. Mike Lilienfeld seconded the motion, approved by the Trustees 3-0.

As a follow up to the last meeting, Mr. Little provided the Board with a draft schedule of DROP deposits and earnings for the only DROP participant. He reported that pursuant to the Board's direction, the schedule contained projected DROP account balances including deposits and earnings. Since the earnings were correlated to the investment return assumption and that assumption had been revised several times during the member's participation in the DROP, the earnings were credited coinciding with the changes in assumption rates.

ATTORNEY REPORT

Bob Sugarman provided the Board with a report on the status of the Application for Disability benefits for Frank Hess noting that an independent medical exam had been scheduled.

Mr. Sugarman reviewed the inquiry submitted by active participant Scott Pascarella requesting to purchase the period of time from his original employment date until his entry date into the plan. Nick Schiess advised that a similar situation exists for another active member Vincent Curcio. Mr. Sugarman advised that additional research was required into whether participation in the plan was mandatory under Chapter 185 Statutes at the dates of the affected members' employment and the matter was tabled until the next meeting.

As a legislative update, Mr. Sugarman reported that State legislation that had been under consideration to increase the term of office for Trustees from two to four years, increase the maximum international allocation of the portfolio to 20%, enable direct payment from retirement benefits to insurance companies, permit the collection of tax premium revenues for services provided to other municipalities, and increase disability benefits to 80% of average salary for public safety personnel incurring disability as a result of a felonious act did not pass before the Legislature adjourned. He did report, however, that sex crimes committed upon a minor was added to the list of crimes under Florida Statutes requiring the forfeiture of pensions.

ADMINISTRATIVE REPORT

The Trustees reviewed the disbursements presented for approval by the Administrator. Frank Barella made a motion to approve the disbursements as presented. Mike Lilienfeld seconded the motion, approved by the Trustees 3-0.

SCHEDULE NEXT MEETING

With there being no further business and the next meeting scheduled for August 25, 2008, the meeting was adjourned at 3:02 P.M.

Respectfully submitted,

Secretary